



Executive Committee Meeting Minutes

Date: 1/12/12
Time: Noon - 3:00 PM
Place: Littleton/Englewood Wastewater Treatment Plant, Englewood, CO

Attendees Present: Eddie Trevino
Sheri Duren
Maureen Egan
Gerry Fitzgibbons
Lauren Swenson

Attendees Absent: Al Baker
Chip Padilla

I. Call to order by Eddie Trevino at 12:35 pm

II. Changes or Additions to the Agenda

- None

III. Chairperson

- Eddie suggested that the new CIPCA executive committee members review the by-laws. CIPCA's 2010 By-Laws can be found on CIPCA's home page.
- Eddie asked if anyone had received a copy of the "pass on book" discussed at the November 2011 EC meeting. The new EC is still waiting for a copy.
- Discussed issuing a call to CIPCA members to submit forms and templates to add to the resources section of the website.

IV. Treasurer

- Sheri is developing a 2012 treasurer's report similar to what Suzanne used for 2011.

V. Education and Training

- The 2012 Spring (June) conference topic will be dental mercury regulations and conducting dental office inspections. Possible speakers include representatives from different pretreatment programs and Al Garcia.
- Possible topics for the fall conference include pharmaceuticals/Colorado's developing medication take-back program and grease regulations.
- Lillian Gonzalez will be asked to speak either at the fall conference or at a general membership meeting which would also include a facility tour.
- Discussed future membership meeting/tour locations including: Greeley Washout, Leprino, Western Forge, potato chip manufacturer, Colorado Springs WWTP, Tofu producer, a non-discharging metal finisher in Fort Collins, CSU tissue digester, a facility that manufacturers color-changing ink for bottles, CU TSD facility, and a natural gas and diesel energy production facility (12-15 person total limit).
- The first choice for February's general membership meeting was to have Lillian Gonzalez present and hopefully help set up a facility tour. The second choice was a tour of the Colorado Springs WWTP with a focus on how whey is being utilized as a carbon source. Eddie Trevino planned to contact Lillian Gonzalez and a final decision would be made the following week.

VI. Issues

- Issues topics discussed include: nonylphenols, pharmaceutical take-back with an emphasis on public education and outreach to senior centers and assisted living facilities, and Colorado's new grease regulations.

VII. Newsletter and Website

- Maureen would like to redesign the newsletter to be consistent with the updated website. Hopefully Al will be able to provide the photos used on the website for incorporation into the newsletter.
- The first quarter newsletter will provide an introduction of the new EC members (Chip, Sheri and Maureen) including a picture and a short bio.
- It was suggested that the newsletter include recognition of the accomplishments of CIPCA members. It was also suggested that wastewater "bloopers" be included in the newsletter.
- Maureen will contact Al Garcia to request an article for the newsletter. Eddie will provide a "view from the chair" article and Gerry will also submit an issues article.

VIII. New Business

- The next Executive Committee meeting will be held on 3/8/12 in Boulder at noon.
- The next General Membership meeting will be held on 2/16/12 – location TBD.

IX. Adjourn

- Meeting adjourned at 2:45PM.