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## Executive Committee Meeting Minutes

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Date: 3/8/12  
Time: Noon - 3:00 PM  
Place: Boulder Wastewater Treatment Plant, Boulder, CO

Attendees Present: Eddie Trevino  
Sheri Duren  
Maureen Egan  
Gerry Fitzgibbons  
Lauren Swenson  
Al Baker  
Chip Padilla

Attendees Absent: None

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I. Call to order by Eddie Trevino at 12:30 pm

II. Changes or Additions to the Agenda

- None

III. Chairperson – Eddie Trevino

- Eddie reported that we had gotten a lot of positive feedback on the February general membership meeting on pharmaceutical disposal and hospital wastes.
- The draft minutes for meetings held on 11/10/11, 12/8/11, 1/12/12 and 2/16/12 were approved.
- A copy of the “Pass-On” book was emailed to all of the Executive Committee members for their review and comment.

IV. Treasurer – Sheri Duren

- Sheri reported that the budget balance was \$5871.13 as of February 29, 2012.
- Sheri and Eddie will renew the liability insurance policy for 2012.

- There have been 62 members that have renewed their memberships. Approximately half of them have used the new Pay Pal option on the website.
- Sheri has been working on the Pay Pal website to adjust the limits on cash transfers from Pay Pal into the CIPCA checking account.

#### V. Education and Training – Lauren Swenson

- We will plan to have our general membership meeting and tour on April 19<sup>th</sup> from 1 to 3 p.m. at the JD Phillips WWTP in Colorado Springs. Lauren will prepare a flyer to email to the members. We should all encourage operators and lab staff to participate.
- The 2012 Spring conference will be held on June 28<sup>th</sup> between 8 and noon. Chip will check if the Metro conference room will be available. The conference topic will be dental mercury regulations and conducting dental office inspections. Lauren will contact Al Dube to see if he can do a demo/presentation on amalgam separators. Other speakers may include Al Garcia and Stephanie Gieck from the EPA and other speakers from pretreatment programs.
- Eddie and Lauren will get the training units and certificates for the conference.
- We may want to consider having someone present information on waste water from oil and gas drilling operations. Some wastewater plants like Greeley have accepted this type of waste. Al Garcia and Stephanie Gieck may have some information to present at the fall conference on this subject. We may consider polling wastewater plants in Colorado to see how they are handling these wastes. Eddie will try to get a list of wastewater plants and contacts from Lisa Knerr at the state or from the operator certification board.
- Al will check on a possible tour at the Old Castle Pre Cast Concrete, a company who makes grease and sand interceptors.
- Sheri reported that we could have a tour/meeting at Celestial Seasonings in Boulder but said they are a zero discharge facility. The tofu manufacturer did not give group tours.
- Chip suggested that we consider some training for our industries at the annual fall conference. We could provide information on RCRA requirements, sampling, DMR's, permits, enforcement, and non-compliance.
- Al will get cost and facility information from the downtown REI store and EPA headquarters as an option for future training events.
- Lauren mentioned that Suzanne had some formatting problems on the CIPCA Facebook page. Pictures from previous CIPCA tours have been posted on Facebook. Lauren will check on the status of our Facebook icon on the website and see if she can get the issues resolved.

#### VI. Issues – Gerry Fitzgibbons

- Gerry is getting a list of contract labs that can be used for Nonylphenol (NP) analysis as this regulation is implemented. We may want to put an article on NP in a future newsletter. Lauren may have a partial list of labs for Gerry. Greeley has NP in their new permit and must start monitoring in 2013.
- The State has issued new “Draft Guidance for Discharges from Fire Safety Maintenance Activities” in December of 2011. The state is proposing regulations for discharges to surface water during fire equipment testing if there are no connections to the sewer system in the area. Some systems may have glycol or sediment that may be of concern. We may want to put some information on the website or prepare an article for the newsletter.

#### VII. Newsletter and Website – Maureen Egan and Al Baker

- Maureen was able to incorporate the picture banner from the CIPCA webpage into the newsletter. The next issue will include an introduction to our CIPCA board, a summary of recent CIPCA member surveys, articles from Dave Meyer on BOD issues, an article by Stephanie Gieck, a local limits article, and an article from “the chair”.
- Our Website was recently updated by our web designer with new meeting dates, links to information and presentations from our meeting in February.
- The option of charging a fee for businesses to advertise on the CIPCA website was discussed. We still have questions regarding perceived endorsements by allowing advertisers to be linked to our website. The general consensus was to table the idea until we can discuss it more with the general membership. We may focus on increasing our membership to raise additional revenue for CIPCA instead.

#### VIII. New Business – Eddie Trevino

- Chip mentioned a recycler that he had found that “re-purposes” old materials such as conveyer belts, metal drums and other materials. He will get more details and forward a link for the Executive Committee to review.
- There is an Environmental Crimes Task Force meeting on 3/22/12 sponsored by Troy Arnold.
- The next Executive Committee meeting will be held on 5/3/12 at the Marcy Gulch WWTP at Centennial Water and Sanitation at noon.

#### IX. Adjourn

- Meeting adjourned at 2:30 pm