



Executive Board Meeting Minutes

Date: July 11, 2013

Time: 12:45

Place: Metro Wastewater Reclamation District. 6450 York Street, Denver CO. 80229

- I. Call to Order by Chair, Chip Padilla, at 12:45pm.
Attendees: Chip Padilla, Maureen Egan, Derik Caudill, Dave Cross, Sheri Duren & Diana Navarro
- II. Chairperson's Report – Chip thanked Natalie for organizing the Budweiser tour for June. He discussed the upcoming CIPCA appreciation event in December, and asked for any new ideas.
Chip reviewed the past expenses involved with having it the appreciation event, and the expenses involved in previous conferences.
Chip reported that 28 members have signed up for the DIA tour. DIA will explain the recycling process, and DIA and Chip will discuss their permit and facility.
- III. Treasurer's Report – Sheri reported \$7722.00 as of June 30th, 2013.
She renewed the CIPCA P.O.Box at \$88.00 and with the Secretary of State at \$10.00 for being a non-profit organization. Sheri filled taxes stating we did not make over \$25000.00. Sheri discussed the location of the PO Box and whether it should be moved.
- IV. Education and Training Report – Dave is presently contacting vendors to sign them up for display tables.
- V. Issues Report – Derik Caudill, nothing to report
- VI. Newsletter Report – Maureen Egan inquired on training outline. She reported that the sampling training would cost \$16000.00 for 3 days for a maximum of 20 people. Discussed getting a member vote and if CIPCA could subsidize the cost. Chip suggested presenting the question at the fall conference.
- VII. New Business - Chip went over the October 10th conference agenda. He has started calling potential speakers, i.e. Lisa to speak on the oil and gas industry, and a verbal defense and influence speaker.

The EB agreed upon the following menu for the fall conference ; *Breakfast-All American, Snack-Fruit Bagels & Coffee, Lunch-South Western Afternoon, Final-Cake & Drinks.*

Discussed the vendors for the conference. There were 12 last year. There are only six spots that have access to power. We will try to keep it at 12. Each vendor pays \$200.00 for a spot.

Discussed having a flash drive instead of a binder to save on paper and reuse each year, also possibly personalizing each flash drive. Sheri will look more into this.

Discussed when to send out the registration. The EB decided on mid August. The EB agreed on updating the registration to include a vegetarian preference. It will also give the option to list more than one person or if the person is a presenter. There will be no charge for presenters.

Discussed TUs. Dave will obtain biographies of speakers and send them to OPCO.

Diana will change the date on the webpage from Oct. 3rd to Oct 10th along with other updates.

Derik will call Lisa

Discussed the original CIPCA members. We have a list of 12 so far.

VIII. Adjourn 2:15 pm.

Chip provided a tour of the Metro Reclamation District pretreatment records keeping system.