



Executive Board Meeting Minutes

Date: July 10, 2014
Time: 11:00
Place: Longmont Public Works

I. Call to Order by Chair: 11:33.

II. Chairperson's Report: Dave Cross

- Dave began the meeting with an update to the meeting minutes from the previous EB meeting.
- He informed the EB that Jim Medlock was able to buy the operator list from the OCPO but they don't want anybody to share it once it is purchased.
- Spoke about the CIPCA handouts that Scott put together. The EB will review the handouts to finalize their decision.
- Dave reviewed HAZWOPER training offered by the EPA. It is open to all levels of government. Very few responded to the email that was sent out. The Greeley fire department however, is interested. Dave is still working on it. He will contact the EPA to set a date.

III. Treasurer's Report: Deb Trusty

- Deb reported a balance of \$8215.03.
- \$561.00 in pay-pal
- 77 paid members
- Deb has come up with an estimated budget. She reported that the CIPCA account always seems to breaks even.

Going Out

- Directors and operators insurance- \$944.00, rises every year
- General Liability insurance- \$625.00, always stays the same
- Website- \$1,100.00
- December member appreciation- \$600.00
- Executive board lunches- \$450.00
- P.O. Box- \$92.00
- State tax filing- \$10.00
- Fall conference- \$5000.00

Coming In

- 77 members- \$3,850.00
- Fall conference- \$5,000.00

IV. Education and Training Report: Scott Caldwell

- Scott asked for guidance on acquiring the training units from the OCPO from Dave.
- He informed the EB that the people presenting at the fall conference will need to submit their biographies.
- Scott suggested that the EB look at the pass-down book and revise it. The EB agreed to review it and make suggestions.

V. Issues Report: Derik Caudill

- Derik questioned whether non-members would be allowed to attend the fall conference. The EB agreed that non-members are allowed to attend as long as they pay the fee for the conference.

VI. Newsletter Report: Mary Paterniti

- Mary reported that Joe Kunovic of Greeley would be submitting a letter for the newsletter.
- She informed the EB that Al Garcia is unable to make the newsletter deadline, and suggests moving the deadline to the front of the quarter for next year.
- Mary has accessed the CIPCA website and will write an instruction guide for future use.
- The EB agreed to keep three years of past data on the site.
- Mary will make updates to the CIPCA website for the duration of her term.
- The link to facebook will be removed from the site, however, CIPCA will retain the domain name.

VII. New Business:

- The EB discussed the August tour and where to have it. The two suggested facilities were Air Vac and Dad's Landfill. Dave will contact Metro to inquire on the two.
- The EB discussed having occasional presentations instead of tours for the general membership. It was decided to keep the tours as additional presentations might take away from the fall conference
- A list of possible speakers and presentations for the fall conference was discussed:
 - Karl Herman-EPA, data taken from Stericycle study
 - Becky Haugen-BioLynceus
 - Kristin Libberton-City of Boulder, marketing and how to reach the public
 - Curt McCormick, inspection procedures
 - Phil-LEWWTP, thiaurea
 - Dave Louch or Rich Kowalis, FOG
 - Lisa Knerr update
 - Dave Cross-St. Vrain, nutrients, phosphorous and nitrogen
 - Denver Metro, dental amalgam program start up
 - Bio-cremation
 - Plastics in body and facial wash
 - Wipes in the collection system
 - Industrial point of view with water sustainability
- The EB agreed to hold the fall conference at the same location, The Ramada Inn.
- Sheri will call to reserve a date in October and will also ensure all presenters are registered.
- Mitch Laycock of COPIC insurance joined the meeting to explain in detail to the EB the insurance policies for CIPCA. He will email potential exposure examples of the directors and officers insurance. Each of the EB members will review the indemnification bylaws. Deb will obtain two more quotes from separate insurance companies. The EB will revisit this at the next meeting to make an informed decision.



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STRIVING TO MAKE THE ENVIRONMENT A CLEANER, SAFER PLACE FOR TODAY'S AND FUTURE GENERATIONS

- Two weeks from the meeting, the EB will email feedback to one another.

VIII. Adjourn- 14:41