



Executive Board Meeting Minutes

Date: September 4, 2014
Time: 11:00
Place: St. Vrain Sanitation District

I. Call to Order by Chair: 11:19

II. Chairperson's Report: Dave Cross

- Dave informed the EB that to approach the EPA for the HAZWOPER we will need twenty people signed up

III. Treasurer's Report: Deb Trusty

- Deb reported a balance of \$7877.28
- \$598.16 in pay-pal
- Never received the list of examples from the insurance agent
- Deb will get two other quotes for the insurance
- Dave will check with homeowners insurance

IV. Education and Training Report: Scott Caldwell

- Scott informed the EB that the Face Book account is closed
- He presented the EB with three different CIPCA brochures to look over
 - The EB will decide on one during the November meeting

V. Newsletter Report: Mary Paterniti

- Mary will continue to update the CIPCA web site

VII. New Business:

- Fall conference
 - ◆ Menus:
 - Breakfast- Country morning with sausage
 - AM Snack- Mid Morning Recharge
 - Lunch- Taste of Italy, chicken penne marsala
 - PM snack- Chocolate Lovers Break
 - ◆ Speakers don't pay the conference fee
 - ◆ Training Units- Scott is a registered trainer and has all the paperwork and forms for TU registry.
 - ◆ Vendors- Still waiting for some to apply
 - ◆ Welcome new members- Mary will do that
 - ◆ Flash Drives- It was decided that to upload presentations at the conference would be too time consuming. Members would be encouraged to bring the flash drives from last year and new members would be given new flash drives. Presentations would be available for download on the CIPCA website.
 - ◆ Name tags will be printed with name and place of employment
 - ◆ Website is updated



- ◆ E Blast-Dave Meyer is an engineer from a consulting firm, the EB would like to invite him to the Fall Conference
- ◆ Diana will send out an invite to the L/E WWTP Sanitation Districts
- ◆ All Bios will need to be submitted by September 26.
- ◆ Dave and Sheri will each bring a computer
- ◆ Diana will bring the surveys
- ◆ Dave will bring the banners

- The question of whether we should give out the membership list to a vender was proposed. The EB voted to not give it out
- Meeting minutes- which ones are finalized? The EB will accept the past draft meeting minutes
- Update on Curt McCormick inspection training at L/E WWTP on October 1, 2014
- Upcoming CIPCA office vacancies
 - Co-chair- Sheri will be moving to Chair
 - Issues Editor
 - Secretary
- The voting ballot will be sent out after the Fall Conference with the new volunteers named
- The EB will begin to put together ideas for the December appreciation meeting and discuss that at the November EB meeting

VIII. Adjourn- 13:30