



Executive Board Meeting Minutes

Date: May 7, 2015
Time: 12:00pm
Place: Boulder WWTP

I. Call to Order by Chair: 12:40; All Present

II. Approval of Previous Meeting Minutes:

- Approved with changes to letterhead

III. Chairperson's Report: Sheri Duren

- Deb will put DNO replies into a file
 - Changes to insurance will be announced in the next general meeting
- Industrial Pretreatment employees survey
 - Ted is too busy to form questions for the survey
 - Tabled until Ted can participate
- Congrats to JB on successfully putting together the US Mint tour
 - 24 attendees
- Fall Conference Brainstorm session
 - Half-day Industry training
 - 4 hours for presentations, trainings
 - Topics: industry communication to regulators; components of a permit; Al presenting to industries: broad overview of pretreatment; sampling 101; pH adjustment; ERP and escalating enforcement; chemical segregation; what to expect when you're inspected [Sheri took names on who will contact potential speakers]
 - Could fit approx. 80 people in the room
 - Industry reps pay the same as CIPCA members;
 - Industry reps are invited to the second half of the day at the end of their session;
 - Can the wall be folded back? JB will call and check it out
 - On the registration RSVPs, members should check which training sessions they want to attend
 - Do not tie membership renewal to conference sign-up payment
 - October 15th is set for date of conference
 - Bios and summaries of presenters are due ahead of time so that TUs can be processed and handed out at conference
 - CIPCA member will be in charge of a presenter, making sure that person does not bring an entourage of people for free lunch
 - Pretreatment Professionals' training:
 - Cole from Boulder is a definite presenter
 - Catherine and Troy will present
 - Red Rocks' Yarrow Spitzfaden will present

Colorado Industrial Pretreatment Coordinators Association

STRIVING TO MAKE THE ENVIRONMENT A CLEANER, SAFER PLACE FOR TODAY'S AND FUTURE GENERATIONS

- Leadership training/professional development: Shawnee? She presented at the R8PA conference
- Lisa Knerr will present
- Vendor List
 - Seacrest
 - BioLynceus
 - Amalgam separator company
 - ACZ
 - Ted Miller
 - Solmetix
 - Colorado Analytical
 - Hach
 - Linko
 - Vendors for industries
 - Labs
 - Waste Haulers
 - Small treatment systems
- Draft a form letter for speakers that includes:
 - Time for presentation
 - How many people the speaker can bring
 -
- Gift card for presenters
- Member appreciation
 - Sidney I. talk; December at Metro?
 - WCIT website: 6/11 or 6/18
 - Thinking caps for next general meeting

IV. Co-Chair Report: JB Reyes

V. Treasurer's Report: Deb Trusty

- Deb reported \$9,401.06 in the CIPCA checking and \$647.28 in the Paypal account
- Deb will send email to members who have not paid

VI. Secretary's Report: Justin Elkins

- No report

VII. Issues Report: Gwen Lawrence

- School of Mines has a sophisticated water treatment and reuse; save it for next year

VIII. Newsletter Report: Mary Paterniti

- June 4 due date

IX. Education: Scott Caldwell

- No report

X. New Business:



P.O. Box 16741
Denver, Colorado 80216
www.cipca.org

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- Moving the time of the meeting;
 - Next meeting is at 1pm in Longmont

X. Adjourn- 14:37

- Motion: JB Reyes
- Second: Gwen Lawrence